

THE FOOD CORPORATION OF INDIA  
ZONAL OFFICE: NE : GUWAHATI-7  
"ISO : 9001-2000 CERTIFIED"

Food Corporation of India, Zonal Office(North East Zone)  
G.S.Road,Ulubari, Guwahati-781007

**SPECIAL RECRUITMENT DRIVE FOR SC/ST/OBC-NCL**

Food Corporation of India, one of the largest Public Sector Undertakings, dealing with Food Management and allied activities, wishes to induct young and talented Management Trainees at the level of Manager in its different cadre as well as Category-III&IV personnel for manning posts in its Districts/Regional/Zonal establishment. Applications are invited from Indian Nationals belonging to SC's/ST's/OBC-Non Creamy Layer's (OBC-NCL) only who fulfil the prescribed qualification, experience and age etc. for the disciplines indicated below :-

**CATEGORY-II**

Post Code	Name of the post	Scale of Pay	Stipend during Training	Maximum age limit as on 01.01.2009
01	Management Trainee(QC)	16,400-40,500/-	Rs.8500/-	28 Years
02	Management Trainee(A/c)	16,400-40,500/-	Rs.8500/-	28 Years

**CATEGORY-III**

Post Code	Name of the post	Scale of Pay	Maximum age limit as on 01.01.2009
03	Assistant Grade-III(Depot)	4820-110-5040-120-6600-125-6850-140-8530	25 Years
04	Assistant Grade-III(Accounts)	4820-110-5040-120-6600-125-6850-140-8530	25 Years
05	Assistant Grade-III(Ministerial)	4820-110-5040-120-6600-125-6850-140-8530	25 Years
06	Assistant Grade-III(Technical)	4820-110-5040-120-6600-125-6850-140-8530	25 Years
07	Assistant Grade-I(Hindi)	5760-120-6600-130-6860-140-7000-180-11140/-	25 Years
08	Assistant Grade-II(Hindi)	5160-120-6600-130-6860-140-7700-150-9500/-	25 Years

**CATEGORY-IV**

Post Code	Name of the post	Scale of Pay	Maximum age limit as on 01.01.2009
09	Watchman	3850-65-4175	25 Years

**Contd.P/2.**

**(A) QUALIFICATION AND EXPERIENCE :-**

**For Post Code No.01 i.e. Management Trainee(QC) :-** Degree in Agriculture OR in Science with Diploma in Food Technology from a recognized University/ Institute.

**For Post Code No.02 i.e. Management Trainee(Accounts) :-** CA/AICWA/ACWA (London/MBA(Finance))from a recognized University/Institute.

**For Post Code No.03 i.e. Assistant Grade III(Depot) :-** Graduate degree from a recognized University.

**For Post Code No.04 i.e. Assistant Grade III(Accounts) :-** Graduate in Commerce / Mathematics/Statistics from a recognized University.

**For Post Code No.05 i.e. Assistant Grade III(Ministerial):-** Graduate degree from a recognized University.

**For Post Code No.06 i.e. Assistant Grade-III(Technical) :-** Degree in Science preferably in Agriculture

**For Post Code No.07 i.e. Assistant Grade-I(Hindi) :-** (i) Degree of a recognised University with Hindi as the main subject (ii) One year experience of translation from Hindi to English and vice versa. (iii) Proficiency in English

**For Post Code No.08 i.e. Assistant Grade-II(Hindi) :-** (i) Degree of a recognised University with Hindi as the main subject (ii) Preference will be given to the candidates knowing bi-lingual (Hindi & English) and Computer knowledge.

**For Post Code No.09 i.e. Watchman :-** Middle standard pass.

**(B) DETAIL OF VACANCIES :-****CATEGORY II**

Post Code	Post Name	SC	ST	OBC-NCL	UR	Total
01	MT(QC)	2	-	2	4	8
02	MT(A\C)	4	1	2	3	10
<b>Total</b>		<b>6</b>	<b>1</b>	<b>4</b>	<b>7</b>	<b>18</b>

**CATEGORY III**

Post Code	Post Name	SC	ST	OBC-NCL	UR	Total
03	AG.III(D)	6	-	-	-	6
04	AG.III(A\cs)	2	-	-	-	2
05	AG.III(M)	1	-	-	-	1
06	AG.III(Tech)	1	-	1	5	7
07	AG.I(Hindi)	-	-	1	-	1
08	AG.II(Hindi)	-	-	1	-	1
<b>Total</b>		<b>10</b>	<b>-</b>	<b>3</b>	<b>5</b>	<b>18</b>

**CATEGORY-IV**

Post Code	Post Name	SC	ST	OBC-NCL	UR	Total
09	Watchman	50	25	84	151	310

C) **SELECTION PROCESS** :- The selection process for all categories(posts) consists of written test, group discussion and interview. There will be no group discussion for Category IV post. The venue and schedule of written test will be intimated to individual applicant along with the admit card. The same will also be uploaded on the FCI's **website [http:// www.fcinez](http://www.fcinez)**. The written test will be in two parts. Part I will consist of 60 multiple choice question of the relevant technical discipline (where applicable ) and Part II will consist of 60 multiple choice questions of general aptitude consisting of Reasoning, Data Analysis Computer Awareness, General Awareness and Current Affairs. On qualifying the written test, GD's (for Category II and III ) & Interviews (all categories) will be held for short-listed candidates. It is essential to appear in every stage of the exam.

D) **TEST CENTRES** :- The list of Test Cities along with Test City Codes is as given below :-

City	Test City Code
Guwahati	01
Shillong	02
Dimapur	03

Management reserves the right to change or cancel any test centre.

E) **RESERVATION AND RELAXATIONS :**

1. The prescribed qualification, experience and the age limit shall be reckoned as on 01.01.2009. The maximum age limit can be relaxed for 5 years in case of SC/ST candidates and 3 years for OBC-NCL candidates.
2. In case of departmental employees, there is no age bar.
3. Age is additionally relaxed by 5 years for those applicants who had ordinarily been domiciled in the Kashmir Division of the state of Jammu & Kashmir during the period 01.01.1980 to 31.12.1989. Any applicant intending to avail the relaxation under this category shall have to submit a certificate from (a) The District Magistrate Kashmir Division within whose jurisdiction she/he had ordinarily resided or (b) any other authority designated on this behalf by the Govt. of Jammu & Kashmir in the effect that She/He had ordinarily been domiciled in the Kashmir Division of the state of Jammu & Kashmir, during the period from 01.01.80 to 31.12.89.
4. The aforesaid reservation is not applicable for OBC candidates falling within the creamy layer.

Contd...P/4.

**F) GENERAL CONDITIONS :-**

1. All the posts carry IDA pattern pay scales and usual allowances such as CCA/HRA/Leave Travel facilities etc. These scales carry DA on percentage basis. Gross emoluments would vary depending upon place of posting. Pay scale is due for revision w.e.f. 01.01.2007 in respect of Cat.III&IV
2. The Management Trainees will be put on training. On successful completion of training period, they will be absorbed as Manager in the pay scale of Rs.16,400-40,500/- During the training period, the Management Trainees are entitled for stipend of Rs.8500/- per month. They shall also be eligible for reimbursement of Train/ Bus fare as per the rules and daily allowance is admissible when they will be sent to field office and / or other offices during the training. They shall not be reimbursed any lodging charges separately.
3. The selected candidates for the post of Management Trainees will have to sign a bond for Rs.1,00,000/- (Rs.One Lac only) for serving the Corporation for a minimum period of three years after completion of their training.
4. Employees of the Central / State Govt./ Public Undertakings should get their applications routed through proper channel to reach the Corporation on or before the last date prescribed. Direct application shall not be entertained.
5. Mere submission of application and fulfilling the eligibility criteria gives no right to any person for test / interview etc.
6. The numbers of vacancies mentioned above are subject to vary depending upon the administrative exigencies. Further, filling up of these vacancies would be done subject to the outcome of the Writ Petitions pending in various Courts, if any.
7. Do not send any copy of the certificate along with the duly completed application form. Original certificates of the short listed candidates will be scrutinized / verified at the time of interview.
8. Applications not in the prescribed Performa or incomplete, shall summarily be rejected. Care should be exercised by Departmental Candidates to forward their application through proper channel to reach the Corporation on or before the last date prescribed.
9. No correspondence will be entertained about the outcome of the application, at any stage.
10. On qualifying the Written Text, typing test (wherever applicable), group discussion and personal interview, eligible candidates will be appointed to the post applied for based on the merit obtained by them.
11. All appointments will be subject to the Rules & Regulations of the Corporation in force from time to time. Other benefits like CPF, Gratuity, Leave Travel concessions, leave encashment, medical reimbursement, conveyance reimbursement, lunch subsidy etc. shall be applicable as per the rules of the Corporation as amended from time to time.
12. The selected candidates against Category II&III are liable to be posted any where in the country but at present they will be posted in North East Zone. The seniority of the appointees will be maintained in the North East Zone but the seniority of Category IV employees will be maintained in the respective Regions. The seniority of category II will be prepared on the basis of marks obtained by the candidate in written test, group

Contd.....P/5.

13. discussion, interview and training. Category IV employees are liable to be posted any where within the Region. No TA will be reimbursed for the Written Test. However for attending the Typing Test, Group Discussion/Interview, candidates will be reimbursed IInd Class sleeper Rail/Bus fare "To & Fro" as per entitlement buy the shortest route, subject to production of railway / bus ticket.
14. Candidates should satisfy themselves that they fulfill the required qualification, experience age etc. before applying for the post. In case it is found that information furnished by a candidate is defective in any manner, the candidature will be summarily rejected as and when it comes to the notice of the Management. The candidates are advised to satisfy themselves fully about the correctness of the information furnished.
15. Any attempt to influence the Corporation in any manner would disqualify the candidate and reject the candidature.
16. Management reserves the right to call for any additional documentary evidence in support of educational qualification of the applicants.

**HOW TO APPLY : TO APPLY FOLLOW THE STEPS GIVEN BELOW :-**

1. OBC-NCL/UR candidates have to make Demand Draft of Rs.300 drawn in favour of Food Corporation of India, payable at Guwahati.
2. Application fee is not required for SC,ST candidates.
3. Application can be submitted by a candidate only once and against only one of the post which means candidate having only ONE choice of selection of ONE of the post offered . Hence, candidates are advised to apply for the post most suiting with the qualification experience etc.
4. Application on the plain paper in the form appended below(type written/printed in English) completed in all respect, is to be sent in an envelop super scribed " Applications for the post (Name.Post Code No. of the post applied for and category)". The application should reach on or **before 30.11.2009 at the address given below :-**

**POST BOX NO.14,  
ULUBARI POST OFFICE  
GUWAHATI -781007**

5. The applications received after the closing date, will not be entertained.

\*\*\*\*\*



15. Educational Qualification: **Fill details of Qualification pertaining to you, which makes you eligible.**

Name of the Academic/Professional Degree/Diploma	Discipline	Main Subjects	Name of the University/Board	Year of Passing	Duration of the course	Remarks, if any

16. Particulars of Demand Draft drawn in favour of Food Corporation of India, Payable at Guwahati (For-OBC-NCL/UR candidates only)

Name of the Issuing Bank (eg. SBI etc.)	Branch of the Issuing Bank	Date of issue	Demand Draft No.	Amount (in Rs.)

**DECLARATION:** I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/appointment may be cancelled/terminated without any notice. I also declare that I am a citizen of India by birth/domicile.

Place: .....

Date: .....

(Signature of the candidate)

### Important Notes:

- Application complete in all respect: in an envelope superscribed, "(Application for the Post Name, Post Code No. of the Post applied for and Category)" (Category SC/ST/OBC-NCL/UR should reach by **30.11.2009** to

**POST BOX NO. 14  
ULUBARI POST OFFICE  
GUWAHATI- 781 007**

- The application received after the closing date, will not be entertained.
- Application can be submitted by a candidate only once and against only one of the post which means candidate having only ONE choice of selection of ONE of the post offered. Hence, candidates are advised to apply for the post, most suiting with the Qualification, Experience etc.
- **Do not send any copy of the certificate along with the duly completed application form. Original certificates of the short listed candidates will be scrutinized/verified at the time of interview.**